



Rashid School for Boys

Child Protection and Safeguarding Addendum

August 2020

This addendum is to be used in conjunction with, and read alongside, the Behaviour Management Policy, Safeguarding policy, Anti-Bullying policy and our Child Protection policy.

Supporting Students

Rashid School for Boys is committed to ensuring the safety and wellbeing of all its students. This includes ensuring that all students who are attending school or learning from home know where to find help and have an opportunity to discuss any concerns with school staff. Rashid School for Boys will refer to the Government guidance for education and childcare settings on how to implement social distancing and continue to follow the advice from KHDA to limit the risk of spread of COVID19. Rashid School for Boys will encourage our vulnerable students to attend school, including remotely, if necessary.

Contacting students

- All communication should only take place on official (monitored) school systems. Personal email addresses, text messaging or calls from personal phones, and interacting via social media, must not be used for these communications.
- Any pastoral text message or email contact must be sent from the school messaging system (and not from a personal mobile phone).
- Any academic email correspondence between students and teachers must be via school accounts, which are monitored in line with school policy.
- Pastoral contact (phone or email) with all parents/carers to 'check in' with students must be logged on through the "Parental Contact Form" in the usual way. It is best practice to contact parents/carers to agree the frequency and time of day of these pastoral check-ins.
- If the communication relates to safeguarding, the Safeguarding Officer must be informed immediately.
- It may be necessary to suggest a video call with the parent and student if the parent consents to this.

Recording safeguarding issues

Our approach to recording pastoral and child protection concerns remains the same (whether Rashid school for Boys is open or closed for distance learning) as normal. All staff should continue to record any concern about any child in the same way as usual.

First Aid

The usual requirement must be followed:

- There is always an appropriately qualified member of staff on site, i.e. trained nurse.
- Principal will ensure that there is always at least one person on site trained to this level.

Designated Safeguarding Lead

Rashid School for Boys has a Designated Safeguarding Lead (DSL) and a Deputy DSL. **Contact details are on last page of this addendum.** The optimal scenario is to have a trained DSL (or deputy) available on site. Where this is not the case a trained DSL (or deputy) will be available to be contacted via phone or MIS Teams - for example when working from home. Where a trained DSL (or deputy) is not on site, in addition to the above, the Principal or senior leader will assume responsibility for co-ordinating safeguarding on site. It is important that all Rashid School for Boys staff and volunteers have access to a trained DSL (or deputy).

Working with outside agencies

Whenever needed Rashid School for Boys will work closely with the UAE Child Protection Agency and KHDA.

Monitoring attendance

Whether students are attending school or participating in DL, attendance will be recorded and tardiness will be dealt with.

Online safety in school

Rashid school for Boys will continue to provide a safe environment, including online, through existing online safety policies.

Where students are using computers in school, appropriate supervision will be in place to support them in making positive choices around their activity online.

Children and online safety away from school

It is important that all staff who interact with students, including online, continue to look out for signs a child may be at risk. Any such concerns should be dealt with as per the Safeguarding and Child Protection Policy. Support for home learning should follow the same principles as set out in Rashid School for Boys code of conduct.

Rashid School for Boys will ensure any use of online learning tools and systems is in line with privacy and data protection requirements. Below are some things to consider when delivering live video online lessons, especially where webcams are involved:

- Permission must be sought from parents/carers before any live lessons can take place with their child.
- All live lessons/meetings/calls must use MS Teams, and no other platform.
- Where possible, video calls/meetings/lessons must be recorded, and never be 1:1 between a teacher and pupil.
- Staff and children must wear suitable clothing, as should anyone else in the household.
- Any computers used should be in appropriate areas, for example, not in bedrooms; with the background blurred if the room contains any materials that are identifiable to others (e.g. photos of family members, inappropriate posters, etc).
- The live class should be recorded so that if any issues were to arise, the video can be reviewed. Everyone on the video must be made aware that it is being recorded, and the option given for students to switch off their cameras.
- Language must be professional and appropriate, including any family members in the background.
- Staff should record, the length, time, date and attendance of any sessions held.

Peer on Peer Abuse

Rashid School for Boys recognises that during the DL there is a risk of increased peer or peer abuse, particularly but not limited to bullying, cyberbullying, sexual harassment, sexting over the internet. All staff must be clear about our policy and procedures with regards to peer on peer abuse. If RSB receives a report of peer on peer abuse, we must follow the principles as outlined within of the Child Protection Policy.

If a student makes an allegation of abuse against another student:

- You must inform the academy DSL and record the allegation, but do not investigate
- Rashid School for Boys DSL will follow the school procedure.

Guidelines for digital communication

- Communication should take place within regular school hours, unless in exceptional circumstances.
- Any digital communication between staff and students or parents/carers must be professional in tone and in content.
- These communications may only take place on official (monitored) school systems. Personal email addresses, text messaging or calls from personal phones, interacting via social media, must not be used for these communications.
- For any live lessons to take place, we have received the consent of parents/carers and this is noted.

Where staff are interacting with children online, they will continue to follow our existing staff protocols with regard to conduct/IT acceptable use policy. Students and parents to follow school protocols as well.



Are you sad? Are you upset?

If you see or hear something that upsets you or your friend, tell us about it.

We are here to help:



Mr. Shahparaki

(Head of Secondary)



Mr. Khan

(Principal)



Mr. Kilani

(Assistant Head)

1. Send us a message on TEAMS.
2. Call Dubai Foundation for Women and Children on 800111.
3. If you are in immediate danger, call 999.

Links with other policies

This policy links to the following policies and procedures:

Child protection and Safeguarding policy
IT acceptable use policy
Health and safety policy

Cyber-Bullying Policy
Anti-bullying Policy