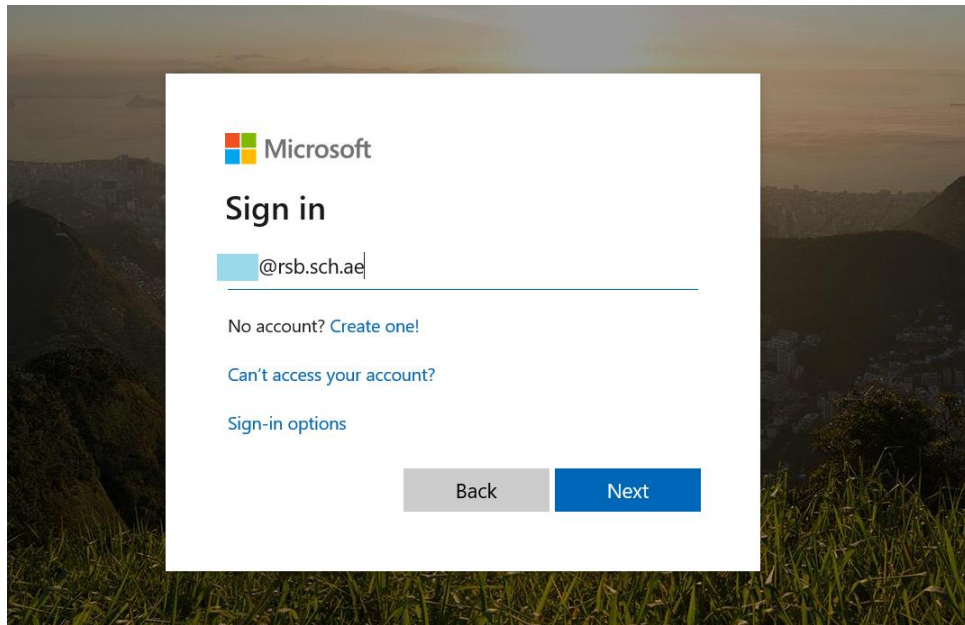


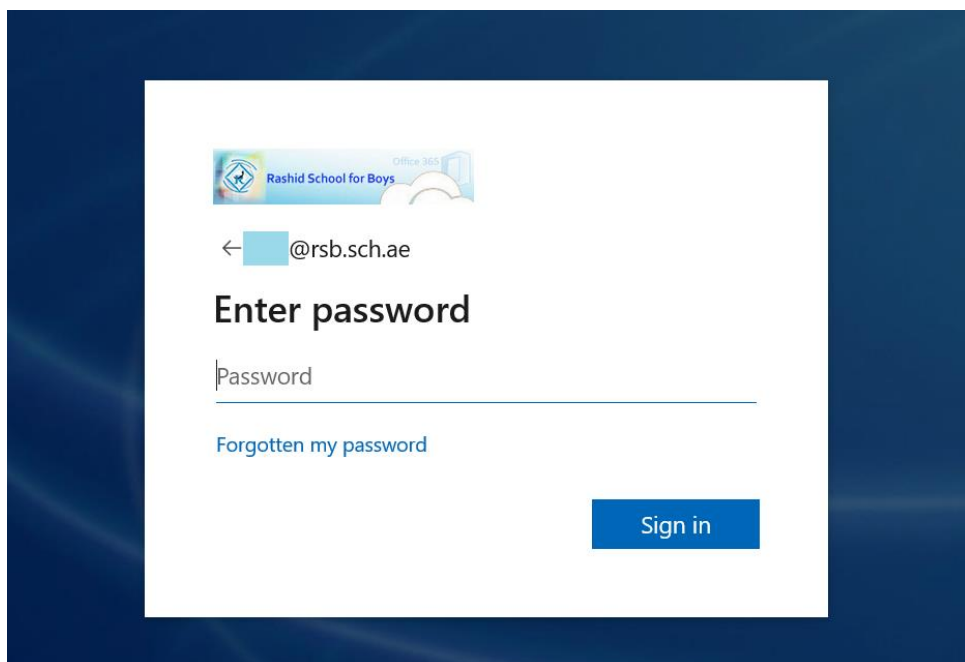
When prompted to provide more information during Office 365 sign-in:

Provide your email address.

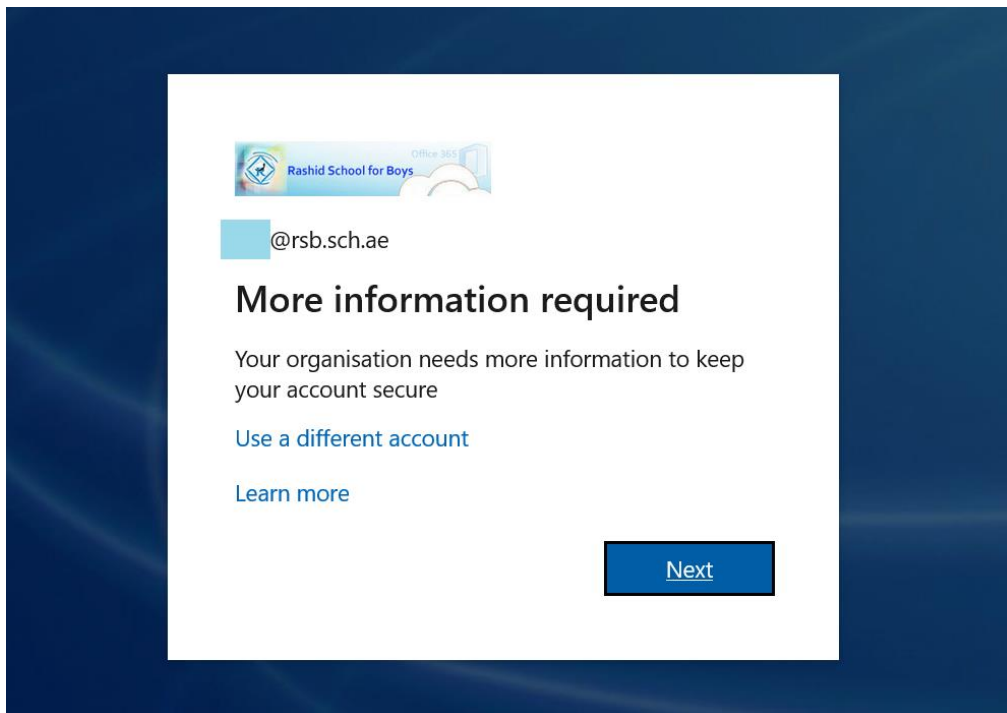
(e.g. 0123@rsb.sch.ae)



Input your password.



When prompted for more information, Click Next.




Setup at least 1 of these Authentication options.

- Phone Number - a code will be sent via text message/call for verification
- Email Address – that is different from your school Email Address. A code will be sent to this email address for verification.

don't lose access to your account!

To make sure that you can reset your password, we need to collect some info so that we can verify who you are. We won't use this to spam you – we'll just use it to make your account more secure. **You'll need to set up at least 1 of the options below.**

 Authentication Phone is not configured. [Set it up now](#)

 Authentication Email Address is not configured. [Set it up now](#)

Finish

Cancel

Setting up an Email

- Provide an Authentication Email Address that is different from your school Email address.
- Microsoft will immediately send a code to the Email address you've provided.
- Input this code when prompted.

don't lose access to your account!

Please verify your authentication email address below. Don't use your primary work or school email.

Authentication Email Address

email me

Back

Setting up a Phone Number

- Select your Country or Region.
- Provide your phone number.
- Microsoft will immediately send a code to the phone number you've provided.
- Input this code when prompted.

don't lose access to your account!

Please verify your authentication phone number below.

Authentication phone

text me

call me

Back